Priority 1: BSCB to complete and embed all elements of the Improvement Plan

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
1.1		To commission an external review of BSCB to provide external challenge to ensure that all duties are met (7.1)	Feedback from review	Chair	Sep-15	9.15 External review of BSCB to take place on 02.10.15 in development day. 11.15 External review has been undertaken and will be used to inform future BSCB activity.	
1.2		To establish schools representation on BSCB (7.2-3)	Named schools representatives' attendance at meetings	Chair	Jun-15	9.15 Primary and Special schools reps are in place. Secondary school rep is outstanding. 11.15 A secondary schools representative is now in place and the schools' safeguarding advisor is now in post.	
1.3	BSCB will be compliant with all	To engage with schools (and other sectors as required) to enable more active contributions to BSCB business (7.5)	Schedule of meetings and reports to BSCB	Chair	Jun-15 and ongoing	9.15 Half-termly Schools' Twilight meetings are in place and the Chair will visit a significant number of schools in person in Autumn 2015.	

Priority 1: BSCB to complete and embed all elements of the Improvement Plan

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
1.4	statutory duties with all agencies undertaking their roles	To review and develop BSCB membership to ensure that all agency perspectives are represented (7.7)	TOR Annual report Attendance at meetings External review	Chair	Ongoing	9.15 All statutory agencies are represented. Third sector representation needs to be re-established and a second lay member appointed. 11.15 The lay member post has been advertised and a request made to One Blackpool for renewed representation. 01.16 No suitable applicants were received for the lay member post, although Community Voice are assisting. One Blackpool are not able to provide third sector representation. 3.16 The lay member post remains advertised on the BSCB website, but no further applicants have been received.	
1.5		To complete development of Part A of the Greater Manchester LSCB dataset (7.10-11)	Completed dataset Reports to Board	PMEG	Jun-15	9.15 Part A of the dataset is now in place (barring a handful of recommended items that are not currently available) and is reported to PMEG on a quarterly basis.	

Priority 1: BSCB to complete and embed all elements of the Improvement Plan

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
1.6	To strengthen the range of performance information made available to BSCB	To provide in depth data reports in respect of key safeguarding themes using Part B framework of the Greater Manchester LSCB dataset (7.10-11)	Completed data reports to Board	PMEG	Sep-15 and ongoing	9.15 Work on CSE/ MFH elements of Part B is ongoing, other elements have yet to be started. 11.15 Work re CSE/ MFH data is ongoing, work is underway to secure funding for an analyst which will be necessary to complete other elements of the dataset. 01.16 Data is being collected for the CSE dataset as of the start of 2016, other work is pending appointment of the analyst. 3.16 No further progress made.	
1.7		All partner agencies to contribute to the development of the MASH and its KPI suite	Reports to BSCB including KPI Use of MASH KPI within BSCB dataset	MASH steering group	Jun-15	9.15 MASH report required. 11.15 The GIR and MASH steering groups have now been combined and brought under BSCB governance, so will routinely report to BMG. 01.16 Early Help subgroup to provide assurance in this respect. 3.16 To be discussed at the Early Help subgroup on 10.3.16	
1.8		To establish a shadow BSCB to ensure that links between strategic decision making and frontline practice are maintained (7.16)	Schedule of meetings and reports to BSCB	Chair	Ongoing	9.15 BSCSB is now in place and has met three times, with future meetings scheduled in the week prior to strategic board to which it reports.	
1.9		To hold regular multi professional discussion forums to receive feedback from the frontline and to develop multi-agency relations	Schedule of meetings and reports to BSCB	Training Subgroup	Ongoing	9.15 Two MPDF have been held to date and will be held on a six monthly basis in the future. Standard processes and links to the UF to be introduced.	

Priority 1: BSCB to complete and embed all elements of the Improvement Plan

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
1.10	To give scrutiny to BSCB partners to safeguard and promote the welfare of children	To develop a programme of BSCB members shadowing frontline practitioners in partner agencies as part of the s11 and s175 audit programme (7.17)	Reports from frontline visits PMEG s11/ s175 audit programme report	PMEG	Sep-15	9.15 The programme of frontline visits starts this month and will report to the October PMEG. 11.15 One out of four projected visits to the frontline has now taken place. These will report to the December PMEG. 01.16 The 2015/16 frontline visit programme will be complete by the end of January and report to	
1.11		To promote awareness of private fostering through training and a publicity campaign (7.18-20)	Publicity campaign for private fostering Private fostering data returns	Private Fostering T&F group	Jun-15	9.15 The publicity campaign will be delivered this month.	
1.12		To hold partners to account for ensuring that SCR learning is disseminated and implemented	Report to BSCB on audit process of partner agency dissemination and implementation processes	Training Subgroup	Sep-15	9.15 Agencies have been requested to provide evidence as to how they disseminate SCR learning. 11.15 Evidence provided has demonstrated gaps in dissemination, consequently wider networks for distribution will be used for future publications. This will be supported by SCR briefings in December and February. 01.16 One further SCR has been published which will be disseminated through strategic and shadow board channels. Briefings are in progress.	
1.13		To evaluate the effectiveness of SCR learning on practice (7.23)	Subgroup report to BSCB of evaluation of impact of SCR learning on practice	Training Subgroup	Mar-16	3.16 Training subgroup need to progress this action.	

Priority 1: BSCB to complete and embed all elements of the Improvement Plan

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
1.14		BSCB to assume full monitoring/ scrutiny of areas currently held by the Improvement Board in relation to LAC (2.4-5; 3.1,5,7) social worker supervision (2.6), conference and core group attendance (4.17-19) and social worker recruitment and retention (5.4)	Agency reports to Board Audits on specific issues BSCB dataset Annual report	Chair	Sep-15	9.15 SW (and other agencies' staff supervision), together with meeting attendance is routinely considered by multi-agency audits. SW recruitment and retention is included in the dataset.	
1.15	To rigorously evaluate own performance and the safeguarding of children in Blackpool	To publish annual report (7.26)	BSCB scrutiny of annual report Publication on website	Business Manager	Sep-15 and Sep-16	9.15 2014/15 annual report has been completed.	

Priority 2: CSE

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
2.1	BSCB to thoroughly understand the scale of and response to CSE in Blackpool	To expand CSE dataset through completion of Part B section of Greater Manchester LSCB dataset and the collation of other locally agreed data indicators	Completion and scrutiny of dataset by PMEG and report to BSCB and CSE subgroup	PMEG	Sep-15	9.15 A range of data has been requested from the Police and LA to measure progress against each area of the CSE strategy. 11.15 Work in this respect remains ongoing and is managed by a task and finish group. 01.16 A dataset has been agreed and agencies have started to collect data as of the start of 2016. 3.16 Awaiting completion of Q4 dataset for 2015-16.	
2.2		Lancashire Constabulary CSE Problem Profile to be presented on a six monthly basis to BSCB	Presentation to BSCB	CSE subgroup	Jun-15	9.15 Lancashire Constabulary have produced a PIA, and will now produce the Problem Profile on an annual basis.	
2.3		Blackpool CSE action plan to be maintained and reported to BSCB	Reports to BSCB	CSE subgroup	Ongoing	9.15 Action plan is in place and regularly updated.	
2.4		Awaken to report to BSCB on a six monthly basis to provide assurance of its activity and ongoing multi-agency response to CSE	Reports to BSCB	Head of Children's Services	Sep-15	9.15 Report provided to July 2015 Board meeting and will also be considered in November 2015. 01.16 Strategic Board presentation scheduled for January meeting at six monthly interval.	
2.5		Completion of multi-agency audit into CSE responses	Report presentation to BSCB Response from CSE subgroup	CSE subgroup	Mar-16	01.16 Scheduled audit meeting in Dec 15 was postponed due to IT issues. Awaiting re-scheduled date.	

Priority 2: CSE

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
2.6		To seek assurance that local CSE responses engage with and take account of national developments	CSE Strategy CSE action plan updates Reports to BSCB	CSE subgroup	Mar-16	01.16 This will be included in the CSE report to January's strategic Board. 3.16 The CSE subgroup have considered a number of national CSE reports throughout the year e.g. Oxfordshire SCR, RiP. The outgoing and ongoing Chair both attend meetings on a national basis and report back to the CSE	
2.7	BSCB and partner agencies to have policies and procedures in place to address CSE	BSCB policies and procedures to be reviewed annually	Revision of policy and publication on Tri-X website Report to BSCB	Pan-Lancashire CSE Policy and Procedures Group	Mar-16	01.16 The pan-Lancashire SOP has now been agreed and will be included in the Spring Tri-X update.	
2.8		Partner agencies to provide assurance of compliance with CSE protocol and planning	Reports and evidence from partner agencies Report to BSCB	CSE subgroup	Dec-15	01.16 This has been completed through the CSE self-assessment which will be reported to the January Board.	
2.9		The experiences of children who are open to the Awaken team to be sought and used to inform future action planning including around safe exit strategies	Feedback from engagement with children Report to BSCB	CSE subgroup	Mar-16	01.16 Action ongoing - work is underway to collate experiences of children that are recorded on closure of a case by CSC, the Police are also looking at how they can take feedback at the end of their involvement. 3.16 Remains ongoing.	

Priority 2: CSE

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
2.10	BSCB to understand the experiences of CSE victims, groups who are vulnerable to CSE and the overall child population	MFH return to home interview process to be reviewed to better understand links to CSE (3.13)	Evaluation and revision of process Subsequent feedback from MFH interviews Themes to be collated and reported to BSCB	Pan-Lancashire CSE group	Sep-15	9.15 The RHI pro-forma now includes a standard CSE question. A MFH action plan is being developed which will include work to analyse intelligence from RHI interviews. 11.15 Work on the action plan is ongoing. Blackpool is represented on this pan-Lancashire group. 01.16 Work remains ongoing to collate and provide intelligence from RHI. 3.16 Strategic responsibility has now been assumed by the Pan-Lancashire CSE group and the MFH action plan will be the responsibility of the local CSE operational group. All RHI interviews are now sent to the MFH co-ordinator which provides the means for the collation of intelligence. However data that is now available indicates a considerable shortfall in the number of RHI being completed.	

Priority 2: CSE

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
2.11		The experiences of children in Blackpool are sought to better understand experiences and knowledge of CSE amongst the child population and specific vulnerable groups.	Scoping exercise as to what is known already Feedback from subsequent consultations	Voice of the Child Task and Finish Group	Mar-16	01.16 An initial child participation meeting suggested a significant lack of knowledge of CSE amongst those present, although they were aware of high profile local cases. 3.16 A longer standing YP participation group is in the process of being established and will be used to test wider understanding of CSE.	
2.12		Receive assurance from schools and other educational providers that PHSE covers CSE (including E-Safety) and that children are able to share concerns that they may have.	Review of PHSE content Feedback from schools s175 audit process	CSE subgroup	Dec-15	9.15 All secondary schools have bought in PHSE content that includes a CSE element. 11.15 Over 90% of s175 audits have been returned and follow up is being provided by visits from the Chair and schools' safeguarding adviser.	
2.13	Children, professionals and members of the public are better equipped to recognise CSE	Evidence based multi-agency training is available to meet the needs of differing agencies and levels of understanding	Data on number of courses delivered and agency take up Evaluation of course content	Training subgroup	Ongoing	9.15 A CSE briefing and more in depth full day's training is now available. The evaluation process is ongoing.	
2.14		Single agency CSE training to be reviewed and advice provided to ensure that a consistent approach is adopted throughout Blackpool	Reviews of single agency training Development of a framework for training	CSE subgroup	Sep-15	9.15 A standard single-agency presentation will be developed and a train the trainer event held to promote the delivery of a consistent CSE awareness programme. 11.15 The single-agency package is now available and being used.	
2.15		CSE awareness training to be provided for taxi drivers as part of licensing process	Data on training delivery Report from Licensing	CSE subgroup	Mar-16	9.15 This will start in CSE awareness week in November.	
2.16		Links to be developed with community/ faith and BME groups to raise awareness of CSE	Report to BSCB by CSE subgroup	CSE subgroup	Sep-16	3.16 Action remains outstanding.	

Priority 2: CSE

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
2.17		CSE awareness training to be provided for hotel/ guesthouse proprietors	Data on training delivery	CSE subgroup	Mar-17	3.16 Written guidance is being prepared for hoteliers, although the longer term plan has yet to be fully developed.	
2.18		Public awareness of CSE to be developed through CSE awareness week	Report to BSCB by CSE subgroup Publicity campaign	CSE subgroup	Dec-15 and Dec-16	9.15 The BSCB training co-ordinator is a member of the planning group for this event. 11.15 Materials are available now and will be distributed to Doctors/ dentists etc.	

Priority 3: Early Help

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
3.1	BSCB to be assured that appropriate early help interventions are available	Early Help subset of Part B of Greater Manchester LSCB dataset to be developed	Completion and scrutiny of dataset by PMEG and report to BSCB	PMEG	Dec-15	9.15 This area is likely to prove difficult to complete due to the lack of central collation of GIR CAT that remain at L2. 11.15 Progress in this respect has not been made due to a lack of analyst capacity and the continuation of the issue noted above	
3.2		Map early help services available in Blackpool to determine whether this meets the local needs	Report to BSCB following completion of mapping exercise	EH Subgroup	Dec-15	11.15 This piece of work will be undertaken by the re-constituted GIR steering groups once this is established. 01.16 Service mapping has now been started by the EH subgroup. 3.16 Remains ongoing.	
3.3		To seek assurance that the commissioning and planning of early help services reflects the developed understanding of services available	Feedback from commissioners and EH senior managers Feedback from partner agencies	EH Subgroup	Mar-16	01.16 This will be an ongoing action. A commissioner is a member of the EH subgroup and its work will be linked to wider Transformational planning	
3.4		To seek assurance that partner agencies are delivering expected Early Help to children with an identified need	Six monthly report from GIR steering group	EH Subgroup	Sep-15 and ongoing	9.15 Needs to be progressed by GIR Steering group 11.15 To be progressed once the GIR steering group is re-established. 01.16 This work is now underway as part of the service mapping under action 3.2 above. 3.16 Remains ongoing.	

Priority 3: Early Help

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
3.5		To undertake an audit of the quality and impact of early help services provided	Completion of audit and report to BSCB	MAAG	Sep-15	9.15 The EH audit was postponed to allow changes arising from the review of the front door and subsequent action plan to take effect. 11.15 The audit has taken place and will report to BSCB shortly. 01.16 The delivery of early help has been covered both within the already reported thresholds audit and the stepping down audit which will be reported to the January strategic board	
3.6	BSCB to be assured that thresholds for intervention are properly understood and implemented by all agencies	To undertake an audit of Children's Service referrals to review agency understanding of thresholds and the decision making process.	Completion of audit and report to BSCB	MAAG	Jun-15	9.15 Audit took place in July and will report to September BMG/ Board.	
3.7		All agencies to provide evidence of appropriate internal QA processes for GIR forms (4.12)	Feedback and evidence to be provided by agencies	EH Subgroup	Jun-15	9.15 The GIR steering group and operational group both review a selection of GIR referrals each meeting and will identify any without appropriate QA. This issue was also addressed by the MAAG thresholds audit.	
3.8		Assurance to be provided that the concerns resolution process is properly used	Audit of cases referred into process Survey of partner agency staff to assess awareness and take up of process	EH Subgroup	Sep-15	9.15 Action outstanding, audit element may need undertaking by Safeguarding unit. 11.15 Remains outstanding 01.16 To be progressed by the EH subgroup which is now in place. 3.16 Remains outstanding.	
3.9		To develop an understanding of the step up and step down process for children whose level of need changes (4.16)	Longitudinal study of children's progression through services at different levels of need to be undertaken and reported to BSCB	EH Subgroup	Dec-15	11.15 Needs progressing 01.16 To be progressed by the EH subgroup which is now in place. 3.16 Remains outstanding.	

Priority 3: Early Help

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
3.10		To understand the end to end experience of children who enter Level 2 or higher services	Feedback from children to be reported to BSCB	Voice of the child Task and Finish group	Sep-16		
3.11	Staff in all agencies will have the appropriate knowledge and skills to provide early help	To undertake an evaluation of GIR training and an analysis of ongoing need (4.15)	Report to BSCB to include supporting evidence drawn from evaluation	Training subgroup	Mar-16	01.16 To be progressed by the EH subgroup which is now in place. 3.16 Remains outstanding.	
3.12		To develop and deliver Early Help training course	Data on number of courses delivered and agency take up Evaluation of course content	Training subgroup	Ongoing	01.16 Early Help is currently part of the Working Together training which is delivered to approx. 100 practitioners pa.	
3.13		To develop BSCB website resource for professionals containing information about early help services that are available in Blackpool	Publication of resource on BSCB website	EH Subgroup	Mar-16	9.15 A Professional's resource area will be developed on the FIS once information about services has been collated. 01.16 This is currently delayed by the lack of admin capacity.	
3.14		BSCB to assume oversight of the delivery of GIR training	Ongoing delivery of GIR training	Training subgroup	Mar-17		

Priority 4: Neglect

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
4.1	That multi-agency staff are properly equipped to assess neglect	The revised suite of neglect assessment tools is developed and implemented in a suitable way for Blackpool	Reports to BSCB from neglect group Evidence provided of tool content and ongoing use of tool	Neglect group	Jun-15	9.15 An assessment tool has been agreed and the process of implementation has begun. Training for the pilot phase should begin in Autumn, full implementation will take significantly beyond the initial milestone to achieve. 11.15 Progress has been delayed by the resignation of the Neglect subgroup chair. Neglect is going to be discussed at the November strategic board to move this forward. 01.16 The initial training for practitioners will now be delivered in late March and the pilot will start shortly thereafter. Implementation of the assessment tools will be a longer process than originally envisaged. 3.16 no further update	
4.2		Training is provided for multi-agency staff in the use of the neglect tool	Reports to BSCB from neglect group Evidence provided of training take up and evaluation	Neglect group	Dec-15	9.15 An initial cohort of staff to be trained has been identified, practical arrangements need to be made. 11.15 Delayed as per 4.1 01.16 Initial training will be in March, thereafter it is likely that the NSPCC will then provide one more set of training before BSCB takes on delivery. 3.16 No further update	
4.3		Training is available for all professionals on neglect	Data on number of courses delivered and agency take up Evaluation of course content	Training subgroup	Ongoing	9.15 Safeguarding and Neglect training is now on the BSCB training programme starting on 03.11.15	

Priority 4: Neglect

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
4.4	That BSCB is assured that neglect is properly assessed and addressed	BSCB is provided with evaluation reports as to the use and efficacy of the neglect tool	Reports to BSCB from the neglect group Evidence provided of how the tool is being used and its impact	Neglect group	Dec-15 and Jun-16	11.15 This action is delayed due to 4.1 01.16 Awaiting implementation of the tool, we are working with the NSPCC to develop an evaluation programme. 3.16 No further update	
4.5		Neglect subset of Part B of Greater Manchester LSCB dataset to be developed	Completion and scrutiny of dataset and report to BSCB	PMEG	Mar-16	01.16 As with all actions in this respect, progress will not be made until the Board analyst is appointed.	
4.6		Work to address neglect is assessed through multi-agency audit	Completion of audit and report to BSCB	MAAG	Dec-15	11.15 The neglect audit will now be postponed until the assessment tool is introduced.	
4.7		BSCB to seek assurance that its developed understanding of neglect is reflected in the commissioning of services for children and families	Scrutiny of reports from commissioners	EH Subgroup	Mar-16	01.16 This action will be progressed through the early help subgroup, on which commissioners are represented. This group will be provided with outcomes of neglect subgroup work.	

Priority 5: Toxic Trio

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
5.1	BSCB develops a robust understanding of the number and experience of children experiencing parental domestic abuse, substance misuse or mental health problems	BSCB to receive and review the JSNA and CSNA following updates	Submission of JSNA to Board and subsequent minutes	PMEG	Ongoing	9.15 PMEG reviewed the Blackpool child health profile in August and will discuss the JSNA in October. 3.16 and again in April - this is now a standing part of the PMEG work programme.	
5.2		Completion of the Greater Manchester LSCB dataset Part B subsets for DA and parental substance misuse/ mental health	Completion and scrutiny of dataset by PMEG and report to BSCB	PMEG	Sep-15 and Mar-16	9.15 Action not achieved. Analyst capacity is an issue.	
5.3		The means to understand the child's lived experience in households with elements of the toxic trio is developed	Feedback on children's experiences Reports to Board	Voice of the child Task and Finish group	Sep-16	3.16 A YP participation group that is able to link in to school councils is being established. This should have the means to survey children the prevalence of issues of this nature.	
5.4		Completion of a service mapping exercise to identify services available to children living in households with elements of the toxic trio	Report to BSCB detailing services available and any gaps	PMEG	Sep-16	3.16 To date BSCB has received presentations on domestic abuse commissioning, alcohol and drug strategy which has provided the opportunity for a scrutiny of provision.	
5.5		To receive assurance that safeguarding children responsibilities are included in the commissioning of adult facing services in respect of each area of the toxic trio	Report to BSCB/ PMEG from commissioners of services Deep dive audits of providers Section 11 audits	PMEG	Mar-16	9.15 BSCB has worked with Public Health to provide scrutiny to substance misuse providers s11 audits and will review the DA commissioning action plan.	
5.6		To monitor the implementation of multi-agency action plans to address each element of the toxic trio	Reporting of action plans to BSCB and subsequent scrutiny (to be received via HWBB for substance misuse and mental health and CSP for DA)	HWBB/ CSP	Mar-16	3.16 The Independent Chair will meet with the Chairs of the CSP and HWBB shortly to determine how the three Boards work together to address the toxic trio.	

Priority 5: Toxic Trio

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
5.7	BSCB is assured that service provision is available and adequately seeks to safeguard children	Completion of multi-agency audits in respect of single and combined areas of the toxic trio	Completion of audits and report to BSCB	MAAG	Jun-15 and ongoing	9.15 DA audit has been completed and reported to BSCB. 11.15 Substance misuse and mental health audits are scheduled to take place in 2016.	
5.8		Establish links to BSAB QA processes to assess the safeguarding children activities of adult facing agencies	BSAB to include child safeguarding in QA processes Report to BSCB	Business Manager	Dec-15	3.16 Work noted under 5.6 above is being undertaken on behalf of both Boards. BSAB does not currently have a multi-agency audit process, although this is in development. Work in this respect will be strengthened by the joining of the two boards' business units.	
5.9		Scrutinise the implementation of the CAMHS Improvement Plan	Reports to Board from HWBB and commissioners PMEG deep dive audit	PMEG	Dec-15	11.15 PMEG will review this in the December meeting. 01.16 CAMHS scrutiny has been completed and assurance was provided as to progress made. A presentation to a future strategic board will be provided.	
5.10		To deliver multi-agency training in respect of each element of the toxic trio	Data on number of courses delivered and agency take up Evaluation of course content	Training subgroup	Ongoing	9.15 Hidden harm training and Safeguarding and Substance use training cover these issues.	
5.11	Staff in all agencies are appropriately trained to safeguard children	To evaluate the specific training needs of adult facing agencies and to adapt/ provide training as indicated	Feedback from and scrutiny of agency training provision Review of BSCB training provision/ content Data re take up of BSCB training by adult facing agencies	Training subgroup	Dec-15	11.15 BSCB and BSAB now have joint training provision and courses are all written to be relevant for staff who work with children or adults. Ongoing evaluation and monitoring of training uptake will ensure that the needs of all attendees are met.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.1		To review and formalise its relationships with other strategic multi-agency boards in Blackpool through a memorandum of understanding (to include BSAB, HWBB, CYPP, CSP, CPP, YOT management board)	Memorandum of understanding Reports to/ from other Boards	Chair	Sep-15	9.15 DS to meet chairs of boards to start this process. 11.15 BSCB will now take part in a wider review of strategic Boards in Blackpool, both in terms of governance and business. In the meantime DS is a member of the CYPP. 01.16 Wider review remains ongoing.	
6.2		To develop links to neighbouring LSCB to share good practice and resources	Reports from Chair and Business Manager Evidence of initiatives undertaken across LSCB areas	Chair	Ongoing	9.15 Pan-Lancashire Chair's meetings are ongoing. Current joint activities are shared CSE/ MFH action plans, developing links with Chief Constable and PCC. 11.15 More recently a joint approach to recruiting lay members has been adopted and the pan-Lancashire approach to CSE has been strengthened by the Lancashire Independent Chair assuming the chairing of the pan-Lancashire strategic group.	
6.3		To review BSCB subgroup structure to ensure ongoing effectiveness	Report to BSCB with potential revised subgroup structure	Chair	Jun-15	9.15 A new subgroup structure was approved by the May strategic board and Business Management and Neglect groups have since started. 11.15 BSCB has strengthened its governance of the GIR process now by adopting the re-constituted GIR and MASH steering groups as a	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.4	BSCB develops its governance and functioning to ensure that it meets its statutory responsibilities	Subgroups to review terms of reference and membership	Updated TOR for each subgroup	Subgroup chairs	Sep-15	9.15 All TOR (except CRS and CSE) have reviewed and approved adapted TOR. Membership of every group has expanded in the last six months. 11.15 CRS and CSE TOR remain outstanding, but will be in place by the end of the year. 01.16 BSCB structure and subgroup TOR will be agreed by the January BMG.	
6.5		To review the induction process for board, shadow board and sub-group members and to consider the introduction of 'job descriptions'	Revision of induction process/ booklet and review of the use of job descriptions in other Boards	Business Manager	Dec-15	9.15 The Business Manager continues to meet with all new Board members (and most subgroup members). The induction booklet includes expectations of Board members, The training subgroup has its own expectations document. 11.15 A 'job description' is incorporated within the induction booklet and the roles and responsibilities of members are emphasised in induction meetings.	
6.6		To hold six monthly development days to evaluate and develop BSCB functioning	Delivery of development days and member evaluations	Chair	Sep-15	9.15 A development day with external review is scheduled for the 2nd October. 11.15 The first development day has been held and will inform future activity planning.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.7		Develop mutual understanding of partners through single agency reports to BSCB	Reports to BSCB from individual agencies	All agencies	Ongoing	9.15 A single agency presentation is a standing agenda item for the strategic board: May BCH Sept YOT Nov Schools' Safeguarding Advisor	
6.8		To review agency contributions both financially and in kind to ensure that BSCB is able to meet its statutory functions and the local demographic needs	Evidence of review and subsequent commitment of agencies	Chair	Mar-16	9.15 The financial planning subgroup has approved a new model for the board business support unit which does require additional funding. DS to meet contributing partners to discuss. 11.15 Work remains ongoing in this respect. 01.16 A three year financial plan has been developed and awaits full agreement, work remains ongoing to widen the pool of agency contributions. 3.16 No further progress to note, work remains ongoing in this respect.	
6.9		To relaunch the BSCB website	Availability of revised website	Business Manager	Jun-15	9.15 Progress is delayed - the website has been constructed but needs to be populated. 11.15 The new BSCB website was launched in late September.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.10	To raise professional and community awareness of BSCB	To develop BSCB newsletter to promote professional awareness of BSCB	Publication of newsletter	Business Manager	Dec-15	9.15 A programme of weekly briefings shared with BSAB will begin in late October. 11.15 This has been delayed to explore the potential for obtaining professional support in the presentation of materials. 3.16 A proposed marketing plan will be raised at the finance subgroup in March to determine	
6.11		Annual report to be widely disseminated to other Boards and partner agencies	Evidence of discussion and response by other Boards Evidence of wider distribution	Business Manager	Dec-15 and 16	9.15 The annual report will be published in September and brought the attention of other Boards. 11.15 The annual report has been published and submitted to the P&CC, CYPP and HWBB. It is also being used to raise awareness of the Board in schools.	
6.12		To promote public understanding of actions to be taken if they are concerned about the safety of a child	Publicity campaign Website	Business Manager	Sep-16	01.16 The local authority marketing team are working on a BSCB marketing plan, which will be reported to BMG.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.13	For BSCB to understand the views and experiences of children	To map and review children's participation groups in Blackpool to identify how they operate and what they are telling us	Report to BSCB detailing current position	Voice of the Child Task and Finish group	Sep-15	9.15 Scoping exercise is ongoing and the first meeting of the VOCYP group is scheduled for 28.9.15 11.15 This meeting was postponed and will now take place on 3.11.15 01.16 Meeting has taken place, a longer term programme for secondary and primary children will now be developed. 3.16 A longer term YP participation group with representatives from all Blackpool secondaries/ FE and linked in to school councils will be established. This will be supported by a series of meetings with primaries, across clusters of schools.	
6.14		To either develop formal links with these groups or to establish BSCB group to link with BSCB structures	Evidence of ongoing channels of communication with groups Report from BSCB specific group	Voice of the Child Task and Finish group	Mar-16	01.16 as per 6.13 3.16 Additional reporting will be sought from groups/ agencies that are able to provide information about specific groups of the child population e.g. those who have been open to Awaken, care leavers etc.	
6.15		Develop the use of social media to communicate with a wider cohort of children	Feedback obtained from social media Collated report as to implications	Voice of the Child Task and Finish group	Mar-17	3.16 Consultation so far has favoured the use of internet based surveys, although more work will be done in this respect.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.16		To maintain and implement and effective Learning and Improvement Framework drawing on learning from SCR, MALR, MAAG and CDOP to develop and evidence improvements in practice	To be maintained in the LIF and reported to BSCB periodically	Business Manager	Ongoing	9.15 The LIF has now been completed and will be reported to BMG after significant updates and used to develop ongoing learning activities.	
6.17		To review training programme to ensure that it fully reflects the current business plan and recent SCR learning	Report to BSCB from training subgroup	Training subgroup	Jun-15	9.15 The training programme has undergone significant revision in the last six months. All safeguarding priority areas are specifically addressed. An SCR briefing will be delivered in November. 11.15 Dates for SCR briefings have now been scheduled for December	
6.18		To develop a multi-agency pool of trainers	Evidence of training delivered by a range of multi-agency trainers	Training subgroup	Ongoing	9.15 A range of trainers drawn from different agencies now deliver BSCB training. A development meeting will be held for them to promote quality practice	
6.19		To develop pan-Lancashire links and co-ordination of training programmes	Reports to BSCB from training co-ordinator Respective LSCB training schedules	Training subgroup	Sep-15	9.15 Pan-Lancashire and North West training co-ordinator forums are regularly held, although work remains to be done to develop better co-ordinated delivery of training	
6.20	BSCB will learn from reviews that are undertaken and ensure that multi-agency staff in Blackpool are	To merge the oversight and delivery of BSCB and BSAB training	Combination of training subgroup functions Combined schedule of delivery	Training subgroup	Mar-16	9.15 A shared training brochure is now available and all courses have been reviewed to ensure that they are relevant to staff safeguarding children and adults.	

Priority 6: BSCB organisational development

No.	Objective	Action (IP reference)	Evidence	Lead	Target date	Update	RAG
6.21	sufficiently skilled to safeguard children	To assess the efficacy of the recently introduced training evaluation process	Data and evaluation of process to be reported to BSCB	Training subgroup	Mar-16	01.16 The training evaluation process has had to be put on hold due to the lack of BSCB administrative capacity. 3.16 remains on hold pending recruitment	
6.22		To review and develop methods of training delivery to include e-learning, bite sized packages etc.	Report to BSCB from training co-ordinator Training schedule to incorporate a range of methods of delivery	Training subgroup	Mar-16	01.16 This will be discussed at BMG and the training subgroup development morning in January, current indicators are that short briefings are not being taken up. 3.16 The e-learning packages are going to be developed, no clear consensus has been reached re other types of training package so monitoring will be continued.	
6.23		To develop materials for a one day safeguarding course for agencies to adopt, together with the means to quality assure their trainers.	Availability of training package Feedback from agencies with details of training delivered and the knowledge base of their trainers	Training subgroup	Sep-16	11.15 A task and finish group has been established to complete this action and has met once to date. 3.16 work remains ongoing.	
6.24		To review training offer including agency need, take up, capacity and charging policy	Data provided through TNA, reporting of take up of BSCB training, assessment of own capacity Provision of report on options for BSCB charging policy	Training subgroup	Mar-17	11.15 The means to undertake a TNA are being developed and procedures are in place to monitor agency take up and impact of the current charging policy. 01.16 The training subgroup development morning later in January will consider how to undertake a TNA. 3.16 work remains ongoing.	